

Jefferson School District
Official Minutes of the Regular Meeting
Of the Board of Trustees
March 14, 2023

Present: Brian Jackman, President; Pete Carlson, Vice President; Debbie Wingo, Clerk; Soyeb Palya Member; Jim Bridges, Superintendent

In attendance: Emily Stroup, Director of Human Resources; Celli Coeville, Chief Business Officer; Bertha Ramon, Administrative Assistant to the Superintendent

I. OPEN SESSION

a. Call to Order at 5:35 PM

b. Roll Call to Establish Quorum – Todd Wetherell absent

c. Approval of Agenda- February 7, 2023

Public Comment on Closed Session Items

MSA (Palya/Carlson) – Approve agenda as presented

Ayes – 4

Nays – 0

Absent – 1

Abstain – 0

Carlson, Jackman

Todd Wetherell

Palya, Wingo

Pending Legal Action - Informed Consent JUUL Settlement

MSA (Carlson/Wingo) – Approve Informed Consent of JUUL Settlement

Ayes – 4

Nays – 0

Absent – 1

Abstain – 0

Carlson, Jackman

Todd Wetherell

Palya, Wingo

e. Closed Session Adjourn to Closed Session for the purpose of discussing matters expressly authorized by Government Codes 3549.1, 54956.7, 54956.8, 54956.9, 54956.95, 54957, 54957.8, Education Codes 49079(c), 48912, 48918

f. ADJOURN TO CLOSED SESSION

MSA (Wingo/Palya) –Adjournment of Closed Session

Ayes – 4

Nays – 0

Absent – 1

Abstain – 0

Carlson, Jackman

Todd Wetherell

Palya, Wingo

II. RETURN TO OPEN SESSION – 6:37 PM

Welcome from Board President Brian Jackman

Pledge of Allegiance

Superintendent's Report

Student Body Reports

Superintendent's Report

Construction update- Dr. Bridges provided a quick update on Corral Hollow Elementary school, specifically on how the recent weather has impacted the construction schedule. BHM is getting closer to having the site in a condition that construction can continue even following rainy days. Our biggest concern at the moment is the switchgear, which is a required component to bring electricity to the school and has a delivery date of December 2023. This late arrival will impact testing the systems and preparing the site. We are looking for alternatives and trying to firm up the delivery date. If things don't improve, this could push the school to be turned over to the district until early summer 2024.

Bussing- Dr. Bridges shared that we had started to see an improvement in the reliability of bus transportation with the addition of the third driver. Unfortunately, in the past two weeks, all our drivers have been out, and we've been unable to provide busing. Busing will resume its regular service on Monday.

Elop- Dr. Bridges was pleased to announce that he met with the Boys and Girls Club last week and has cleared the way to bring the Boys and Girls Club to all four school sites by next year. Operation schedules are still being worked out, but after-school programs will be offered until 6 P. M.

TK- Dr. Bridges announced that based upon district growth and difficulty finding credentialed staff, the TK program would be reduced to half-day, and all six classes plus two special education classes will be moved to Hawkins School for the 2023-2024 school year. Additionally, on tonight's agenda, we have several contracts for construction to install new bathrooms, a playground, and a few portables. We are working with the Boys and Girls Club to provide extended hours of operation for TK students next year.

Walkthroughs- Dr. Bridges shared that Mr. Spikes, Mrs. Bessette, Mrs. Bunch, and Cheryl Alba from McRel and I spent the day doing walkthroughs through all of our TK/K classrooms.

Student Body Reports

Avni Gahonia- Jefferson School ASB President

Avni shared with the board that the third trimester had been reached, and staff and students transitioned smoothly. She also shared that Jefferson had their famous winter semi-formal dance at the end of February to end the second trimester on a high note. The dance was a huge success, including great food, a photo booth, and DJ. Avni also provided information on the beginning of the girl's basketball season and how the team is driven, goal-oriented, and having fun. Also, the ASB team is preparing for the end-of-the-year rally, wildcat-themed, on March 31, with an extreme green and gold spirit day. Avni shared that two of their teachers were nominated for teacher of the year, Mrs. Black and Ms. Entizne. She indicated that the students and the community recognize all their hard work.

Violet Howard Menteer- Tom Hawkins School ASB President

Violet shared that Hawkins has their Instagram page set up and encourages everyone to visit the site to see activities and events planned for the school year. The Instagram is Hawkins Huskies ASB. The ASB team also kicked off Kindness Day with a school-wide kindness chalk activity in the quad area, where students were encouraged to write kind messages to each other. Violet also shared that the Bulldog and Jaguar Project from Tracy and Kimball High School came to speak to the seventh and eighth graders. Their message was how to deal with and report bullying and get involved in the projects once in high school. Next, she shared how Hawkins celebrated Read Across America with spirit days all week and upperclassmen students reading the book *Dozens of Donuts* to younger classes during their library time—and guest readers like the Mayor, Superintendent Bridges, and Officer Abercrombie. Hawkins also invited speakers from Delta Community College to speak to eighth graders about the early college program, which allows students to earn their associate's degree by the time they graduate high school through a rigorous course of college classes. Hawkins also had their Booster Thon, even though the rain made outdoor activities impossible. The students still had a great time doing glow-in-the-dark games and activities, and the HPMC reached its goal of raising \$26,500. Mrs. Lang has taken a group of gate students under her wing to teach them basic watercolors. Finally, she shared that Hawkins will have their college week featuring Michigan State, Texas, and Ohio State. As part of the celebration, students were encouraged to wear their dream colleges, and tomorrow students will wear their dream career outfits. To end college week, there will be a rally on Friday with Dr. Bridges as MC.

Jocelyn Maranon- Anthony Traina ASB President

Jocelyn shared that Traina had a few spirit days in February, including music Monday, football spirit for Super Bowl, blackout for bowling for Valentine's, and president spirit for Presidents day. Read Across America was also observed, and ASB is busy planning spirit days and events like the spring dance in April, which is movie themed. Jocelyn also updated the board on Traina's sports as the seventh- and eighth-grade girls basketball teams won their game against Jefferson, with fifth grade taking their first loss. Finally, Traina's book fair ran from February 28 through March 4.

Makena Malloy- Monticello ASB president

Makena shared that Monticello participated in Read Across America by having students fill out a reading log indicating how many books they had read. Mrs. Avris's fourth-grade class read the most books, with the entire school reading 3,035 books. Last Friday was decade spirit, with students dressing in outfits representing their favorite decade. The trimester two PAWS award ceremony will take place next Thursday. Fourth-grade students will be recognized for making the honor roll and the principal's honor roll, and other grades for practicing respect and accepting responsibility. Finally, on Friday, March 31, the MJPPFA will host the parent/child dance, and on April 6th, students will be asked to wear blue for Autism Awareness day.

In Closed Session

For certificated employees, the Board approved the employee #'s
12628,12629,12630,12631,12632,12633,12634,12635,12636,12637,12638,
12639,12640,12641,12642, and 12643 the Board approved classified employee #'s
12644,12645,12646,12647,12648,12649,12650,12651,12652,12653,12654, and 12655

MSA (Carlson/Palya) –Adjournment of Closed Session

Ayes – 4	Nays – 0	Absent – 1	Abstain – 0
Carlson, Jackman		Todd Wetherell	
Palya, Wingo			

III. PUBLIC COMMENT – There were public comments for items not on the agenda:

Rosalina Bonilla, TK teacher at Hawkins Elementary

Mrs. Bonilla first thanked the board for their time and consideration and shared that her presentation topic would be the new TK play structure at Hawkins School. She said she was pleased to hear that the play structure would be rubberized as she feels this is the safest and most sanitary option for a playground foundation. However, she is concerned that there is no shade covering or covered area with benches for the children to sit and enjoy a snack. Also, a water fountain nearby allows the kids to have water accessible. This concern comes from the area where the play structure has no trees, and the students will be out in the afternoon when the temperatures can be pretty high in the early summer months. She also would like to see a small committee formed to help pick a place structure that is safe, engaging, and appropriate for the needs of the TK students.

IV. APPROVAL OF THE CONSENT AGENDA

4.1 Minutes – Regular Board Meeting February 7, 2023, &
Special Board Meeting February 16, 2023

MSA (Carlson/Wingo) Approve the consent agenda as presented

Ayes – 4	Nays – 0	Absent – 1	Abstain – 0
Carlson, Jackman		Todd Wetherell	
Palya, Wingo			

4.2 Warrants – February 2023

4.3 Financials – February 2023

MSA (Carlson/Wingo) Approve the warrants & financials for February 2023

Ayes – 4	Nays – 0	Absent – 1	Abstain – 0
Carlson, Jackman		Todd Wetherell	

Palya, Wingo

4.4 Tom Hawkins Boundary and Topographic Survey (Milani & Associates)

Discussion- Pete Carlson, why do we need a topographic survey? Dr. Bridges explained that we must survey the site for a new play structure, bathroom facility, and potentially additional portables. This is a requirement, even though it's an exclusive. We must know what we will grade; they can draw based on that.

MSA (Wingo/Carlson) Approve Tom Hawkins Boundary and Topographic Survey (Milani & Associates)

Ayes – 4	Nays – 0	Absent – 1	Abstain – 0
Carlson, Jackman		Todd Wetherell	
Palya, Wingo			

V. EDUCATIONAL SERVICES

5.1 Student Enrollment - Dr. Bridges provided the board with the following data on student enrollment.

We're at 2711. We're up to 165 students from last year at this time. Overall from the beginning of last year, we're up over 300 students, and we are projected to be up an additional 300 to 350. Next year we're staffing space for 3000, which will be the first time we surpass 3000 students in the district.

VI. PERSONNEL SERVICES

6.1 Personnel and Instructional Calendar for 2023-2024

6.2 Title 5, California Code of Regulations, Section 5593 & 5594- Athletic Coach Certification

MSA (Carlson/Wingo) Approve Title 5, California Code of Regulations

Ayes – 4	Nays – 0	Absent – 1	Abstain – 0
Carlson, Jackman		Todd Wetherell	
Palya, Wingo			

6.3 Provisional Internship Permit Request

MSA (Carlson/Palya) Approve Provisional Internship Permit Request

Ayes – 4	Nays – 0	Absent – 1	Abstain – 0
Carlson, Jackman		Todd Wetherell	
Palya, Wingo			

VII. BUSINESS AND FACILITIES

7.1 February 2023, Fiscal Year 22-23 Budget Adjustments

MSA (Carlson/Wingo) Approve February 2023, Fiscal Year 22-23 Budget Adjustments

Ayes – 4	Nays – 0	Absent – 1	Abstain – 0
Carlson, Jackman		Todd Wetherell	
Palya, Wingo			

7.2 2022-23 Second Interim Report

MSA (Carlson/Palya) Approve 2022-23 Second Interim Report

Ayes – 4	Nays – 0	Absent – 1	Abstain – 0
Carlson, Jackman		Todd Wetherell	
Palya, Wingo			

2022-23 Second Interim Presentation- Celli Coeville CBO

Ms. Coeville provided information on the 2022-23 second interim report for the school's budget and expenditures through January 31, 2023. Looking at our enrollment and ADA, you can see the difference between the first interim, where we projected 2607 students, and the second interim, at 2664 students. These projections were gathered back in January from our December enrollment numbers. The calculations are done by rolling forward each class K through seventh to the next school year and then the next with a calculation of 96.7% ADA. In addition, you can see the projections are slightly lower than we have for 23/24 and 24/25. Keep in mind that We include ADA with the numbers as well. We had projected 120 TK and roughly 285 kindergarteners for next school year. The enrollment opened yesterday, and without being vetted, We had 77 TK enrolled in 24 hours. Given that, we will closely monitor those numbers as registration continues. I want also to point out the difference between our initial adopted budget for our LC FF for revenues. We started at 23299 at the adopted budget; the difference between our 45-day revision and the current was 28,092,945. I want to remind you that this is a 45-day revision due to the county's snafu. However, we feel good about our projections going forward. Next, look at our expenditures divided by restricted and unrestricted funds. Most of our salaries come from unrestricted funds; between certificated and classified salaries and benefits, it's 73% of our budget. There were slight increases in our services, utilities increased slightly, and some contracted services increased. In our restricted expenditures or those related to grants, ELOP, ESSA, and ESSER funds. I placed a big chunk of these funds in our supplies until we allocate them in the areas where they will be utilized and budgeted. There are a few restricted employee salaries and benefits; remember, they're finite and have timelines. Finally, in the next steps, we're working on completing our AB 1200 disclosure forms; those are required before any increases that we have if the board approves and ratifies our tentative agreement with JTA. I'm also beginning our 23/24 budget process; currently, our interim process just began. We're gathering data and submitting that to our auditors. The next financial report I'll have for you will be 22/23 unaudited actuals.

7.3 Mobile Modular Quotes, Tom Hawkins Restroom Modular & Play Structure Project

MSA (Wingo/Carlson) Approve 2022-23 Second Interim Report

Ayes – 4	Nays – 0	Absent – 1	Abstain – 0
Carlson, Jackman		Todd Wetherell	
Palya, Wingo			

7.4 PJHM Proposal Tom Hawkins Restroom Modular & Play Structure Project

MSA (Carlson/Wingo) Approve PJHM Proposal Tom Hawkins Restroom Modular & Play Structure Project

Ayes – 4	Nays – 0	Absent – 1	Abstain – 0
Carlson, Jackman		Todd Wetherell	
Palya, Wingo			

7.5 2021-22 Every Student Succeeds (ESSA) Per Pupil Expenditure Report

7.6 Acceptance of Measure J Building Fund Bond Audit Report

MSA (Wingo/Carlson) Approve Acceptance of Measure J Building Fund Bond Audit Report

Ayes – 4	Nays – 0	Absent – 1	Abstain – 0
Carlson, Jackman		Todd Wetherell	
Palya, Wingo			

7.7 Actuarial Study of Retiree Health Liabilities Under GASB 74/75

MSA (Wingo/Carlson) Approve Actuarial Study of Retiree Health Liabilities Under GASB 74/75
Ayes – 4 Nays – 0 Absent – 1 Abstain – 0
Carlson, Jackman Todd Wetherell
Palya, Wingo

7.8 Corral Hollow Elementary School - Construction Change Order #2

MSA (Carlson/Palya) Approve Corral Hollow Elementary School - Construction Change Order #2
Ayes – 4 Nays – 0 Absent – 1 Abstain – 0
Carlson, Jackman Todd Wetherell
Palya, Wingo

7.9 Resolution 2023-03-01 Dedication of Roadway to City of Tracy

MSA (Wingo/Carlson) Approve Resolution 2023-03-01 Dedication of Roadway to City of Tracy
Ayes – 4 Nays – 0 Absent – 1 Abstain – 0
Carlson, Jackman Todd Wetherell
Palya, Wingo

7.10 Resolution 2023-03-02, Jefferson School ASB Authorized Signers

MSA (Carlson/Palya) Approve Resolution 2023-03-02, Jefferson School ASB Authorized Signers
Ayes – 4 Nays – 0 Absent – 1 Abstain – 0
Carlson, Jackman Todd Wetherell
Palya, Wingo

VIII. BOARD DISCUSSION AND REPORTS

ADJOURNMENT – MSA (Wingo/Palya) 7:43 P.M.

Respectfully submitted,

James W. Bridges
Secretary to the Board